

Total Signs and Graphics Limited

Environmental policy

Introduction and Aim

Total Signs and Graphics Limited is a locally owned sign/graphic manufacturer and supplier, operating from the site of our head office in Grimsby. Our main products/services are the design, manufacture and fitment of vehicle and building signage. We recognise that our operations result in emissions to air and water, and the generation of waste. It is our aim to comply with legislation and other requirements, continue to reduce the environmental impacts of our business and operate in an environmentally responsible manner. This policy describes how we will achieve our aim.

Responsibility

This environmental policy applies to all of our operations including manufacture, fitment, delivery and procurement. Total Signs and Graphics Limited is responsible for ensuring that the policy is implemented. However, all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

Resources

Total Signs and Graphics Limited will ensure that resources are available to enable us to achieve our objectives and targets.

Objectives

During the next 12 months we aim to:

- reduce solvent consumption and the emission of volatile organic compounds
- reduce the generation of general and hazardous (special) wastes
- ensure all wastes produced are collected by registered recycling agencies

Targets

To achieve our aims, we have set ourselves the following targets:

- inform all customers and suppliers about our environmental policy and, thereafter, all new customers and suppliers
- define good housekeeping for use and disposal of our waste products, ensure all employees receive training in good housekeeping and incorporate training into the induction programme for new employees.
- introduce an ink management system to reduce the amount of waste ink being disposed of by March 2010
- evaluate the costs and benefits of converting one or more printers to a water-based ink system by December 2011.

Progress against these objectives will be monitored through monthly management meetings.

Communication

This environmental policy is available on request. If you wish to obtain a copy or would like to discuss our progress against our objectives, please telephone 01472 350606. This policy is also available on our website at <http://www.totalsigns.eu>.

A handwritten signature in blue ink, appearing to read 'Cliff J. Perrin', with a large, stylized initial 'C'.

Cliff J. Perrin

15th June 2010